

BOOKING TERMS AND CONDITIONS

An application will **only** be accepted on the following conditions:

1. The committee's decision on all bookings is final
2. All applicants to sign and date the form to confirm acceptance of these terms and conditions.
3. All applications to be returned along with completed and signed **Risk Assessment Form(s)** and, if applicable, a copy of your **Public Liability Insurance**.
4. Any applicants providing own generator/electrical equipment shall provide copies of **Service/Maintenance Certificates** at least two weeks prior to the show.
5. Any applicants providing own gas bottles/pressure vessels shall provide copies of **Service/Test Certificates** at least two weeks prior to the show
6. All applicants for catering space and food stalls will require valid **Food Hygiene Certificates**. Catering Applications need to be made before the end of February with valid cheques for payment. All applicants will be informed of the outcome by the end of April and cheques will be returned to unsuccessful applicants.
7. All exhibitors/stands must be on site and erected before **9.00am** on the day of the show. Vehicles are not allowed to move around the field until after **4.30p.m.** No equipment or goods shall be positioned outside of the designated stand area. It is forbidden for charity collections to be carried out around the showground. Advertising must be kept within the confines of the stand area.
8. Cancellation refunds shall be granted as follows:
 - (a) Up to six **(6)** weeks prior to the show – 100%
 - (b) Up to four **(4)** weeks prior to the show – 50%
 - (c) Less than four **(4)** weeks prior to the show – Nil
9. Each successful application will be allocated **ONE** free of charge car park pass and **TWO** entry passes – **additional passes will be charged at full entry price**
10. Pitch prices **do not include tables and chairs**
11. **No Utility Sales stands are permitted.**

Please note, if you would like to advertise in the show programme, we will need your application form in by the 14th June 2018 in order to meet our printing deadline.

PITCHES CANNOT BE RESERVED

PAYMENT ADVICE SLIP – 1

Please Note that full payment, completed risk assessment form(s), a copy of your Public Liability Insurance and, if applicable, a copy of your Hygiene Certificate must be included with the returned application.

Cheques should be made payable to:

“ EPWORTH AND DISTRICT AGRICULTURAL SOCIETY ”

Name: _____

Company Name: _____

Service Offered: _____

Address: _____

Post Code: _____

Tele/Mobile No. _____

Email address: _____

1. Amount Enclosed - £ _____._____ Tick
2. I have enclosed all necessary documentation
3. I have included copies of all relevant service/maintenance/test documentation & Food
4. Tick box if you are interested in advertising in the Show programme and you will be contacted

I have read the booking terms and conditions and accept them

Signed: _____ Date: _____